

21 January 1952

MINUTES OF 14th CAREER SERVICE COMMITTEE MEETING

14 January 1952 - 4:00 P.M.

Present: F. Trubee Davison - AD/Personnel
Matthew Baird - Director of Training
Sherman Kent - AD/ONE

Executive Secretary

STATINTL

, Consultant
Consultant

1. The Chairman stated that the principal purpose of the meeting was to discuss with the members of the Working Group on Employee Rating their report and proposed "Personnel Evaluation Report". He first called on the Chairman of the Working Group, [REDACTED] who opened the general discussion which followed. Numerous questions were asked of [REDACTED] and other members of the Working Group by the Committee members. The Chairman then called on [REDACTED] to explain his minority report. He replied that the purpose for which the form was to be used was involved. This was discussed. The Chairman called on, in turn, [REDACTED] for their opinion. At this point the members of the Working Group and the Consultants retired from the Meeting. (A detailed account of the above discussion is contained in the files of the Executive Secretary. It can be transcribed and distributed if deemed necessary.)

2. The minutes of the 13th Meeting on 8 January 1952 were approved as distributed with the following amendment:

Change last sentence of item 17 of the Personnel Evaluation Report to read "Outstanding assets and exceptional work contributions, as well as personal or family limitations should be stated".

3. The redraft, dated 3 January 1952, of the paper "Selection Criteria for Participation in CIA Career Service Program" was reviewed and approved with minor editorial changes and with elimination of the references to physical standards and requirements.